

RECORD OF PROCEEDINGS

FEBRUARY 12, 2009
DRAFT

The Palmer Lake Town Council meeting was called to order by Mayor Cressman at 7:04 p.m., February 12, 2009.

Attendees: Trustees: Mayor Cressman
Bristol
Coleman - excused
Jack
McDonald
Stafford
Reynolds
Attorney: Gaddis
Audience: 12

Pledge of Alliance: Mayor Cressman

March Planning Commission Liaison – Trustee McDonald (no meeting)
April Planning Commission Liaison – Trustee Stafford
May Planning Commission Liaison – Trustee Reynolds

Item #2: Approval of Agenda

TRUSTEE McDONALD MADE A MOTION TO APPROVE THE AGENDA AS PRESENTED, SECONDED BY TRUSTEE STAFFORD. MOTION CARRIED UNANIMOUSLY.

Item #3: Consent Items:

- a. Approval of Minutes – January 8, 2009
- b. Payment\Ratification of Bills – January, 2009
- c. Business Licenses – Tri-Lakes Senior Alliance Thrift Store
Vintage Eleven Studio

TRUSTEE McDONALD MADE A MOTION TO APPROVE THE CONSENT ITEMS, SECONDED BY TRUSTEE JACK. MOTION CARRIED UNANIMOUSLY.

Item #4: What Freedom Means to Me – Sertoma Freedom Week
Benny Nasser introducing Sophie Capp – Lewis Palmer Middle School
'Filling Up the White Spaces'

Proclamation – Sertoma Freedom Week – February 15 to 21, 2009

Benny Nasser introduced the winner of the Sertoma Essay contest from Lewis Palmer Middle School, Sophie Capp. Sophie read her essay entitled, 'Filling Up the White Spaces'.

Mayor Cressman read the Proclamation proclaiming February 15 to 21, 2009 as Sertoma Freedom Week.

Benny Nassar, on behalf of the Monument Hill Sertoma Club, presented a Pledge of Alliance Plaque to Mayor Cressman. The plaque will be mounted in the town hall.

Item #5: Committee Reports

Mayor Cressman – Mayor's Report
Attended the monthly meeting of PPACG. The main topic was the potential President's stimulus package.

Mayor Cressman extended a thank you to Mayor Glenn and Chief Shirk for assisting with the our Police Department while a decision is being made as to what direction the town will be taking.

Trustees Bristol and McDonald – Parks and EDC

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Presented by Trustee Bristol:

We met with the Fireworks Committee and will be working on the distribution of firecrackers, jars and bracelets.

Winterfest is coming up, please support the event on February 14th. Nikki and I will be manning the skate rental table.

We have also had preliminary discussions with Judith Berquist of the Colorado Center for Community Development and will be setting up a meeting to discuss possible projects, including updating the Streetscape plan to incorporate a staged development scenario.

We received a generous check from the American Legion to support maintenance of the Bill Crawford Memorial and wish to thank them for their contribution.

We have also had very preliminary discussions regarding the possibility of having the merchants place large barrels of flowers outside each of their businesses. We are looking into obtaining discounted barrels, plants and planting media. We have not yet contacted all merchants regarding this project.

Trustee Coleman – Fire (Presented by Chief Reynolds)

2009 CALLS:

	<u>MTD</u>	<u>YTD</u>
Medical Calls	5	5
Fire Calls	4	4
Wildland Fire Calls	4	4
Traffic Accidents	3	3
Public Assist	0	0
Public Contact	1	1
Other	3	3
Total Calls	<u>20</u> ====	<u>20</u> =====
Mutual aid rendered to other fire departments	<u>6</u> ====	<u>6</u> =====

1. In the early morning hours of January 5th, PLVFD responded to a major structure fire on South Valley Rd. in Palmer Lake. With the assistance of the Tri-Lakes Monument, Donald Wescott, and Larkspur fire departments, the fire was quickly extinguished thereby minimizing the damage to a significant portion of the home. There were no injuries to either the residents or any fire fighters.
2. PLVFD members will provide refreshments and a bonfire at the 3rd Annual Winterfest scheduled for Saturday, February 14th from 1:00pm to 5:00pm.
3. A new ambulance service agreement has been tentatively accepted by Tri-Lakes Monument Fire Protection District. It is awaiting signatures from their board president and chief to be official.
4. Assistant Chief Greg Lokken is currently instructing a Hazmat Operations class for members of the PLVFD and Black Forest FPD.
5. The PLVFD has received \$713 from Colorado State Forest Service for the 2008 Wildland Grant. This is a 50/50 grant, we paid the balance for 5 sets of wildland fire fighting NOMEX pants & shirts, 10 shrouds, 10 pairs of wildland gloves, a GPS, and a drip torch.
6. We are waiting to hear about the Operation Ranger grant that would provide a Polaris Ranger vehicle. This would assist us with medical calls/rescues at the reservoirs and during Town events such as July 4th fireworks.
7. In addition to multiple house fires in North El Paso County, there have been an unusual amount of house fires in the whole county in the last few months. Please

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verify that smoke and carbon monoxide detectors are functioning and properly located in your home. If you have any questions or need assistance, please call the fire department or the town office.

REMINDERS: ***Place house numbers so they are visible from the street.***

Trustee Jack – Roads

- The first part of January was very costly. We lost the hydraulic system and the transmission in the Ford 550. That ran about \$6,500.00. We also had a motor mount break on the ¾ ton Chevy. That was \$372.00.
- Completed the HUTF. (Highway User Tax Fund) Annually, we report the condition of our roads to the State. Last year, this paid in more than \$55,000.
- We had the trees removed from Pie Corner and at the park.
- We had 17” of snow for January – bringing the total for the season to 53”.

SAFE ROUTES TO SCHOOL UPDATE

After quite a few drainage scenarios, it appears that CDOT will accept our plans. They are being finalized and reviewed by our engineers and will be sent to CDOT for their acceptance by the end of this month.

Trustee Stafford – Water

Water year end report for 2008 Max E. Stafford.

SW Total		A Ft	<u>179.97</u>
Well A2		A Ft	<u>42.69</u>
Well D2		A Ft	<u>27.08</u>
Total Gal Produced	81,378,028	A Ft	249.74
Gal / Day Avg	222,953.5	A Ft	0.68
Income			
Water Revenue	526,789.22		
Late Charges	17,655.00		
Misc	8,966.77		
	<u>\$553,410.99</u>		
Expenditure			
Water Admin	308,141.52		
Water Operations	238,617.69		
	<u>\$546,759.21</u>		
Water Cap			
Income	<u>35,752.30</u>		
Expenditures	<u>122,560.45</u>		

The Palmer Lake water department produced 249.74 acre feet of water. This equates to 0.68 acre feet of water per day. We had problems with our surface water treatment plant that reduced the amount of water that could be produced. Our surface water plant is also becoming more and more difficult to obtain replacement parts to keep it in operation. At the end of the year our surface water treatment plant is working but is not producing enough water to satisfy the long term water requirements of the town. We have been required to augment the water from our water treatment plant with water from our wells. The electrical costs involved with pumping the water into our system increased because of our dependence on these deep wells.

This year we were required to increase our water rates in order to stay solvent and to institute a capitol improvement fee to provide funding to pursue funding for a new surface water treatment plant. When this surface water treatment plant is completed it will provide the town’s water requirements for many years in the future.

Attached to this report: (Available upon request)
 Historical water usage 2002 – 2008.
 Weekly breakdown of water production.

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List of water treatment upgrades 2002 – 2008.
Main Line and Service Line Repairs.

Trustee Reynolds – Police

- The final transition to Eforce, the new records management system, was made on January 1st. The program has greatly assisted the department in reporting crimes and citizen contacts in a more accurate and timely manner.
- On January 28, Chief Gene Ferrin was placed on administrative leave. Monument Police Chief Jacob Shirk was asked to serve as interim chief of the department and accepted. Sgt. Tezak will continue her role in the daily operation of the department and will receive assistance from Chief Shirk and his staff when needed.

Classification	Events Reported
ANIMAL CALLS	4
ASSAULT	1
ASSIST OTHER AGENCY	16
BURGLARY	3
CIVIL PROBLEM	2
DOMESTIC PROBLEM	2
DUI	1
FAMILY DISTURBANCE	1
HARASSMENT	1
HEALTH/SAFETY	3
MENTAL SUBJECT	1
OBSTRUCT JUSTICE	1
PROCESS SERVICE	1
PUBLIC SERVICE	1
SUSPICIOUS ACTIVITY	3
SUSPICIOUS PERSON	1
THEFT	2
TRAFFIC ACCIDENT	3
TRAFFIC PROBLEM	1
Event Totals	49

Bob Miner– Fountain Creek Watershed

Bob reported that the study had been closed out last month and that a copy of the study will be provided to the town as soon as it is available.

Awake the Lake - excused

Staff: Clerk Gray

The final figures for 2008 for the Police Department came as being approximately over budget by \$71,905.76.

Causes:

Death of Dan Gilliana and associated expenses

Vehicle Repairs (3 vehicles with major expenses)

Loss of 2 officers with payout for vacation time and benefits dollars on the books

Overtime – Part-time

Officer Training expenses

Increased Fuel costs

Legal\Unemployment Benefits

We did not get the Street Trees Grant, but Keith Woods is willing to work with us to improve our grant request for 2009.

Trustee Jack stated that he had promised to replace the large tree removed from the parking lot area with 3 trees. He will honor this commitment.

Item #6: Fountain Creek Watershed IGA

Commissioner Sallie Clark was in attendance to discuss the IGA. The bill passed the Agriculture Senate Committee, 7 to 0. Most of the issues expressed by council have been addressed.

Trustee Stafford stated he had attended the most current meeting and he was satisfied that steps were taken to address these concerns.

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TRUSTEE JACK MADE A MOTION TO ENTER INTO THE FOUNTAIN CREEK WATERSHED IGA, SECONDED BY TRUSTEE STAFFORD. 5 AYES, 1 NAY – MOTION CARRIED.

Trustee Stafford volunteered to submit his application for the vacant position on the Board of Directors.

TRUSTEE McDONALD MADE A MOTION TO AUTHORIZED PERMISSION FOR TRUSTEE STAFFORD TO APPLY TO THE GOVERNING BOARD AS A REPRESENTATIVE FROM THE TOWN OF PALMER LAKE, SECONDED BY TRUSTEE JACK. MOTION CARRIED UNANIMOUSLY

Item #7: Warranty Deeds – From Living Word Chapel to the Town of Palmer Lake. Referencing Epworth Highway Configuration.

Attorney Gaddis explained that legal council for Living Word Chapel requested this item be formally accepted. Questions were asked regarding the implications with the creek and the liability issue if the creek were to flood. By accepting the deeds, the town is not liable for any activity regarding the creek.

TRUSTEE McDONALD MADE A MOTION TO ACCEPT THE DEEDS AS PRESENTED FROM LIVING WORD CHAPEL, SECONDED BY TRUSTEE STAFFORD. MOTION CARRIED UNANIMOUSLY WITH MAYOR CRESSMAN RECUSING DUE TO POSSIBLE CONFLICT OF INTEREST.

Item #9:
Public Input - none

TRUSTEE STAFFORD MADE A ENTER INTO EXECUTIVE SESSION AT 7:57 PM, SECONDED BY TRUSTEE McDONALD. MOTION CARRIED UNANIMOUSLY.

Break – 7:57 to 8:00 pm

TRUSTEE McDONALD MADE A MOTION TO EXIT EXECUTIVE SESSION AT 8:30 PM, SECONDED BY TRUSTEE JACK. MOTION CARRIED UNANIMOUSLY.

TRUSTEE McDONALD MADE A MOTION TO ACCEPT THE RESIGNATION OF EUGENE FERRIN AND TO PAY HIM A SEVERANCE PACKAGE OF 2.5 MONTHS IN THE AMOUNT OF \$11,839.07, SECONDED BY TRUSTEE JACK. MOTION CARRIEN UNANIMOUSLY.

TRUSTEE STAFFORD MADE A MOTION TO ADJOURN AT 8:40 PM, SECONDED BY TRUSTEE McDONALD. MOTION CARRIED UNANIMOUSLY.

Approved as written or amended this 12th day of March, 2009.

John Cressman, Mayor

Della Gray, Town Clerk