

RECORD OF PROCEEDINGS

MARCH 12, 2009

The Palmer Lake Town Council meeting was called to order by Mayor Cressman at 7:00 p.m., March 12, 2009.

Attendees: Trustees: Mayor Cressman  
Bristol  
Coleman  
Jack  
McDonald  
Stafford  
Reynolds  
Attorney: Gaddis  
Audience: 6

Pledge of Alliance: Mayor Cressman

April Planning Commission Liaison – Trustee Stafford  
May Planning Commission Liaison – Trustee Reynolds  
June Planning Commission Liaison – Mayor Cressman

Item #2: Approval of Agenda

TRUSTEE McDONALD MADE A MOTION TO APPROVE THE AGENDA AS PRESENTED, SECONDED BY TRUSTEE STAFFORD. MOTION CARRIED UNANIMOUSLY.

Item #3: Consent Items:

- a. Approval of Minutes – January 8, 2009
- b. Payment\Ratification of Bills – January, 2009
- c. Business Licenses – Tri-Lakes Senior Alliance Thrift Store  
Vintage Eleven Studio

Item #3a – Approval of Minutes – February 12, 2009 was removed from the consent items.

TRUSTEE McDONALD MADE A MOTION TO APPROVE CONSENT ITEMS B AND C, SECONDED BY TRUSTEE BRISTOL. MOTION CARRIED UNANIMOUSLY.

Trustee Jack asked for the minutes to be amended to read under Item #7: ‘Bargain & Sale’

TRUSTEE McDONALD MADE A MOTION TO APPROVE CONSENT ITEM A, WITH THE ABOVE AMENDMENT, SECONDED BY TRUSTEE STAFFORD. MOTION CARRIED UNANIMOUSLY.

Item #4: Proclamation – 2009 Women in Construction Week – March 1 – 7, 2009  
Mayor Cressman read the proclamation acknowledging Women in Construction.

Item #5: Committee Reports

Mayor Cressman – Mayor’s Report

Attended the monthly meeting of PPACG. The main topic was the potential President’s stimulus package.

Mayor Cressman stated he is excited about our first Community Forum Meeting set for March 28. It is his intention to improve communications with our citizens.

Mayor Cressman presented Bob Miner with a plaque for his 9 years of commitment in attending and participating in the Fountain Creek Watershed meetings.

Mayor Cressman stated the town would not be conducting a forensic audit. A forensic audit implies criminal activity, instead a more depth audit will be conducted focusing on policy and procedures and presenting more transparency with the town’s bookkeeping procedures.

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Trustees Bristol and McDonald – Parks and EDC

We had a very successful winter fest this year. We ran out of some size skates very early and were kept busy all day. Next year we will need more of the common sizes of skates women’s 6,7 and 8’s, as well as 7 and 8 in men’s hockey Other than that it would be nice to have them on a rack and to be closer to the fire. Thanks to Della and fire dept. for all of their hard work putting this on..

Nikki attended the Streetscape meeting, and felt it went very well, everyone seemed pleased, with the progress and Brian and Bob did a great job.

Nikki also attended the fire works committee meeting, things are progressing on that front as well.

Jan and Nikki got a start on visiting the local businesses, and got some very good feedback and a lot of interest in the flower barrel idea we would like to implement. Hopefully we will be able to finish this up before the end of March. Which I think we should be able to do, we listened to a few concerns, but everything was very positive. The Bowling Alley has been given permission to use their existing sign until a decision can be reached as to how to help them increase business.

Nikki also spoke with Woody from High Country and he said Monument may have barrels that we may be able to purchase at a very reduced price. He is checking and will let us know.

We will also be meeting with Miles in March to discuss the Bill Crawford Gardens project.

Nikki met with a group who are concerned with the shape of the tennis courts. I think it is important that the amenities we have need to be our first priority in our parks.

We are considering having a central location where information pamphlets and local advertisements can be housed. One thought is to move the old jail to a location near the ball field.

Trustee Coleman – Fire

**PLVFD CALLS:**

	<b><u>FEB</u></b>	<b><u>2009</u></b>
Medical Calls	8	13
Fire Calls	3	7
Wildland Fire Calls	5	9
Traffic Accidents	1	4
Public Assist	0	0
Public Contact	1	2
Other	2	5
<b>Total Calls</b>	<b>20</b> ====	<b>40</b> =====
<b>Mutual aid rendered to other fire departments</b>	<b>8</b> ====	<b>14</b> =====

1. On February 8<sup>th</sup>, PLVFD responded as automatic aid to a major structure fire in Tri-Lakes Monument Fire District. Five PLVFD firefighters provided initial medical treatment for four patients and aided in fire suppression. EMT-IV Shana Ball did an excellent job performing patient triage, which is method of identifying and prioritizing medical care in a situation with multiple patients.
2. On February 15<sup>th</sup>, PLVFD firefighters along with members of El Paso County Search and Rescue located and safely rescued a lost hiker in the hills near the upper reservoir.

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3. On February 18<sup>th</sup>, PLVFD responded to a mutual aid request from Larkspur Fire District on a single car traffic accident on the Douglas County side of County Line Rd. PLVFD firefighters assisted with medical care of two patients.
4. For the 3<sup>rd</sup> Annual Winterfest on February 14<sup>th</sup>, PLVFD members manned the bonfire and provided refreshments for many cold and happy participants.
5. A new ambulance service agreement has been tentatively accepted by Tri-Lakes Monument Fire Protection District. It is awaiting signatures from their board president and chief to be official. We have heard that it was approved but have not received anything as of Mar 11<sup>th</sup>.
6. Fire Captain Steve Mosier is currently instructing a S130/190 Wildland Firefighting class for members of the PLVFD in preparation for the fast approaching wildland fire season.
7. We are waiting to hear about the Operation Ranger grant that would provide a Polaris Ranger vehicle. This would assist us with medical calls/rescues at the reservoirs and during Town events such as July 4<sup>th</sup> fireworks.
8. The Easter Pancake Breakfast will be held Sunday, April 12 beginning at 7:00 am.

**REMINDERS:** \*\*\*Place house numbers so they are visible from the street.\*\*\*

### Trustee Jack – Roads

- Dan & Bob attended a dust seminar for “new environmentally friendly” products.
- We got the fencing moved on Pie Corner and have started removing the trees in the Right-of-Way.
- Both the Water & Road depts. worked together to get the Town Yard cleaned up. Austin Platt (Water Dept) built a “Grizzly” (dirt/rock separator). This will enable us to reuse the materials from ditch work.
- Began work on the Old Carriage Road slope going down to the trailhead. We had a severe washout on the slope last summer. This work will stabilize the slope preventing further erosion. The rock has been grouted.
- Began the application process on the “Community Development Block Grant” (CDBG). We are asking for \$138,000 and have offered a 10% in kind match. The plan is for a sidewalk with handicap ramps from the rebuilt parking lot in the center of Town, to the Art Center on the east side of the highway on Town property.
- Bob attended the annual Rocky Mountain Asphalt Conference in Denver. The conference has many classes on asphalt maintenance.
- Bryan, Della, and Bob attended a “Streetscape” meeting in order to give that group an update on the CDBG & SR2S grants. (Streetscape hasn’t met for quite a while. It was good to see that they still have an interest in the downtown corridor).
- \*\*\*The “DEER CROSSING” signs have been installed by CDOT. They are located Just beyond Vale St. (east bound) and just before Red Rock Ranch Rd. (west bound).\*\*\*
- Trustee Jack stated he had left messages with El Paso County Budget Office regarding their intentions pertaining to the town’s share of EPC Road and Bridge. He is not sure of what they are legally bound to do.

### SR2S Grant Update

After several e-mails between CDOT and our engineer, they have accepted our drainage design. We can now complete the environmental, utility, and right-of-way clearances. The following forms are being completed. 1) Form 128 – Categorical Exclusion Determination, 2) Form 463 – Design Data, 3) Form 1180 – Standard Certification and PS&E (plans, specs, & estimates) Approval. Upon completion, these will go to the FHWA (Federal Highway Administration). We can then get another “Notice to Proceed” which will allow us to begin the bidding process

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Trustee Bristol inquired as to how many trees would need to be removed in order to complete the sidewalk? Bob Radosevich and Trustee Jack stated the trees had already been removed, that not many were taken.

Trustee Stafford – Water

2009 February Water Report - Max E. Stafford.

SW Total Gal	4,528,000	Acre Ft	13.90
Well A2 Total Gal	0	Acre Ft	0.00
Well D2 Total Gal	57,000	Acre Ft	0.18
<b>Total Gal Produced</b>	<b>4,585,000</b>	Acre Ft	<b>14.08</b>
Gal / Day Avg	163,750	Acre Ft	0.50
Excess credit / deficit			
1 - 28 February	0	Acre Ft	0.00
Income			
Water Revenue	47,802.74		
Late Charges	2,010.00		
	<b>\$49,812.74</b>		
Expenditure			
Water Admin	23,994.01		
Water Operations	12,377.94		
	<b>\$36,371.95</b>		
Water Cap			
Income	2,629.10		
Expenditures	1,906.59		

I attended a meeting of the PPRWA.

I attended the February Fountain Creek Watershed meeting. There were not enough voting members present for quorum so no official action could be taken. Discussion involved recommending changes to SB-141 relating to waste water treatment plants. It was recommended that the wording pertaining to water treatment plant be removed. The bill is presently in the Agriculture Committee. The next meeting will be 20 March 2009 at 12:00 the Fountain town hall.

With the current state of the filter plant, Trustee Stafford is anticipating water restrictions being put in place this year. He is currently working on a Water Demand Management Plan. This plan will reflect what our neighboring communities are already doing to management water in the region.

Trustee Reynolds – Police

Mayor Cressman thanked Chief Shirk for his assistance with the police department. Chief Shirk, Cathy Green, Monument, Trustee Reynolds and he met regarding an IGA between the two towns.

- All officers attended an 8 hour training class on February 14 to update their certification with Monument PD's Intoxilyzer 5000EN.
- Officer Donner assisted Douglas County Sheriffs with the accident reconstruction on County Line Road involving 5 Juveniles in a stolen vehicle and assisted in recovering stolen property thrown from the vehicle.

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- Palmer Lake PD received two new ALCO Sensor FSTs (Field Sobriety Tests) which will assist in detecting alcohol content in any beverage as well as on the breath of any subject. Sgt. Nikki Tezak and Records Technician Kathleen Encinias met with Capt. Sheetz of the Colorado State Patrol for training.
- Tezak and Encinias are also working with Captain Sheetz in obtaining a mounted radar unit to assist with traffic enforcement through the Colorado Department of Transportation. Officers are currently completing the training for the new equipment which will replace the outdated unit.
- A grant application has been submitted for the 7 day “Click It or Ticket Night Campaign”. We have requested 28 hours of overtime funding in the amount of \$700.00. This campaign will allow Officers to ensure that all drivers are complying with the Colorado State Statute pertaining to seatbelts and child passenger safety.
- A grant application has been submitted to the Tri-Lakes Women’s Club to assist the Police Department in obtaining much needed equipment for high-risk incidences within the Tri-Lakes community. We are asking for two molle plate carrier vests with Level 3 ballistic panels and two ballistic helmets for officer safety due to multiple high risk incidents in which Palmer Lake Officers were directly involved.
- Officer Lenhard trained with the El Paso County Sheriff’s Department’s evidence custodian in order to obtain increased knowledge in proper evidence handling techniques.
- All officers are scheduled to attend an 8 hour Taser certification and re-certification class hosted by the Monument Police Department on March 31.
- Currently working with the Colorado State Patrol and Colorado Department of Transportation on a 2010 L.E.A.F. Grant. (Law Enforcement Assistance Funding) The grant would provide funds for officers to perform overtime while conducting DUI checkpoints in conjunction with surrounding agencies for the purposes of reducing alcohol related crashes and fatalities.

Department Incident Activity Report

PALMER LAKE POLICE DEPARTMENT  
02/01/2009 -- 02/28/2009

Classification	Events Reported
ANIMAL CALLS	1
ASSAULT	1
ASSIST OTHER AGENCY	5
BURGLARY	1
DAMAGED PROPERTY	2
DOMESTIC PROBLEM	1
DUI	2
HEALTH/SAFETY	1
OTHER CRIMES AGAINST SOCIETY	1
RUNAWAY JUVENILE	1
SEXUAL ASSAULT	1
TRAFFIC ACCIDENT	3
TRESSPASSING	1
Event Totals	21

Awake the Lake – excused

Attorney Gaddis recommended that due to the sporadic nature of attendance, the Awake the Lake be removed from future agendas, stating they can report under public input if in attendance. Mayor Cressman concurred.

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Mayor Cressman reported we have received the report from Water Attorney Curtis regarding our water rights pertaining to putting water in the lake. After the Mayor and Trustee Stafford have had an opportunity to view the document a decision will be made as to releasing it to others.

Staff: Clerk Gray

We were approved for the \$10,000 grant for engineering fees relating to the upgrade of the surface water treatment plant.

Met with Linda Firth regarding the Drinking Water Revolving Fund loan papers. The attachments are all complete and we will be starting on the actual application.

Met with Tiffany Colvert, EPC Economic and Development regarding the Community Development Block Grant. The grant has been submitted. The first board meeting will be held sometime in early April.

Attended PPACG Transportation Enhancement Subcommittee. Work will begin on the 2035 plan within the next couple of months. The timeline will be available sometime in the first of April.

Met with Nikki McDonald, Carrie Bartell, Paul Kardel and Erland Bergen regarding the tennis court.

Posted and published the April 2, 2009 Water meeting regarding the Drinking Water Revolving Fund application as well as the two Saturday meetings for the Community Forum meetings.

Submitted updates to the town's website.

Ordered the Columbines/Pansies for the 9<sup>th</sup> Annual Columbine Festival -  
Saturday, June 13

Have started preparations for the Annual Easter Egg Hunt - Saturday, April 11

Provided Check Registers and the February Status report. If anyone has any questions, please ask.

I am currently on partial vacation until Monday, March 23. I will be attending the PPRWA meeting on March 18. I am available by phone or to come into the office for any issues or questions that may arise.

Item #6:

Public Input – Susan Miner, 595 Highway 105, stated a local landscape company is currently offering a promotional on trees, buy 2 get 1.

She also stated there are old railroad and aerial photos and maps available at the Railroad Museum.

TRUSTEE McDONALD MADE A MOTION TO ADJOURN AT 7:51 PM, SECONDED BY TRUSTEE STAFFORD. MOTION CARRIED UNANIMOUSLY.

Approved as written or amended this 9<sup>th</sup> day of April, 2009.

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John Cressman, Mayor

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Della Gray, Town Clerk