

RECORD OF PROCEEDINGS

MAY 14, 2009

DRAFT

The Palmer Lake Town Council meeting was called to order by Mayor Cressman at 7:03 p.m., May 14, 2009.

Attendees: Trustees: Mayor Cressman  
Bristol  
Coleman  
Jack excused  
McDonald - excused  
Stafford  
Reynolds  
Attorney: Gaddis  
Audience: 7

Pledge of Alliance: Trustee Coleman

June Planning Commission Liaison – Mayor Cressman (no meeting)

July Planning Commission Liaison – Trustee Bristol

August Planning Commission Liaison – Trustee Coleman

Item #2: Approval of Agenda

TRUSTEE STAFFORD MADE A MOTION TO APPROVE THE AGENDA, SECONDED BY TRUSTEE BRISTOL. MOTION CARRIED UNANIMOUSLY.

Item #3: Consent Items:

- a. Approval of Minutes – April 9, 2009
- b. Payment/Ratification of Bills – April 2009
- c. Sign Request – Tri-Lakes Center for the Arts
- d. Request for Business License – Happy Tails
- e. Request for Business License – Satiama, LLC
- f. Request for Business License – Peak Performance Auto

TRUSTEE STAFFORD MADE A MOTION TO APPROVE THE CONSENT ITEMS, SECONDED BY TRUSTEE BRISTOL. MOTION CARRIED UNANIMOUSLY.

Item #4: Committee Reports

Mayor Cressman – Mayor's Report

Did not attend the monthly meeting of PPACG due to personal business

Another Community Forum will be held on Saturday, May 30, 2009 from 9:00 to 11:00 am. The main subject will be focusing on the needs survey.

Trustees Bristol and McDonald – Parks and EDC

- (1) We have been attending the 4th of July Committee meetings and supervising placement/collection of the firecrackers, jars and bracelets;
- (2) We met with several members of the tennis-playing public to discuss options for upgrading the courts and maximizing the current drainage scheme; Phil has done a great job of cleaning them out for the time being. We will review the budget and our options to develop a plan by early summer;
- (3) A community garden is planned by the neighborhood surrounding Columbine Park. We have visited the site and review the prospective garden layout. The town will assist in providing availability of the existing water source; the gardeners will be charged for water use. The neighbors have developed a comprehensive guide for the gardeners and will be starting the project soon. Raised beds will ensure that no permanent disturbance is made to the park grounds; we look forward to the success of this project.
- (4) Representatives from the Palmer Lake Historical Society reviewed their plans for an improved situation at the Bill Crawford Memorial Gardens. The Society will be constructing a more visible structure to support the plaques, which are not now easily readable. They will also be planting trees around the plaques. With the assistance of Bill Campbell from El Paso County Parks, the sprinkling system will be restored to the

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site. The Town of Palmer Lake will be responsible for planning, planting and maintaining the flower beds; we appreciate all the work Miles is doing to improve the site. The Historical Society may also install a flag pole at the site.

(5) Eagle Scout Blake Chambers has completed his project and will be delivering a short presentation tonight (May 14th).

Trustee Coleman – Fire

**PLVFD CALLS:**

	<u>APR</u>	<u>2009</u>
Medical Calls	10	32
Fire Calls	5	19
Wildland Fire Calls	4	13
Traffic Accidents	0	5
Public Assist	0	0
Public Contact	1	7
Other	0	6
<b>Total Calls</b>	<b>19</b> ====	<b>81</b> =====
<b>Mutual aid rendered to other fire departments</b>	<b>8</b> ====	<b>30</b> =====

1. On April 12<sup>th</sup>, PLVFD hosted the Annual Easter Pancake Breakfast. Despite some cold and snowy weather, we had a good community turnout. Special thanks go out to Jeremy Diggins of The Coffee Cup Café and also Sara Sausage for their generous donations.
2. On April 13<sup>th</sup>, PLVFD firefighters along with El Paso County Search and Rescue were able to locate and rescue a party of 4 hikers in a boulder field approximately 2 miles Northeast of the lower reservoir. PLVFD provided medical support while Search and Rescue did all the tricky stuff with ropes and harnesses. From initial deployment to hikers back and safe, the rescue mission lasted nearly 15 hours. All 4 hikers were in good health, just a little cold.

The Station Spruce-Up project is going well with the ready-room and bathroom nearly all painted. Next is to remove and reconfigure some cabinetry and then install new flooring.

**REMINDERS:** \*\*\*Place house numbers so they are visible from the street.\*\*\*

Trustee Jack – Roads

- It appears that “old man winter” has finally left our Town. With the 45” of snow in the month of April, it leaves us with a total accumulation of 99” for the year. This winter took a heavy toll on our equipment. An analysis of the damage is being taken.
- The “new” water tank has been installed on the dump truck. This also doubles as a dust control applicator. Dust control should begin soon. No dates have been set.
- The Eagle Scouts, led by Blake Chambers, have finished rebuilding the benches in Centennial Park and at the lake. A BIG “THANK YOU” to them. They look awesome.
- Dan Orcutt has been working at the Police Dept. for the last week assisting in the restoration after the basement flooding. Miles found 2 drains that were plugged or disconnected. They have since been repaired.

Safe Routes to School update.

\*Plans are still under review at the State and Federal level.

Trustee Stafford – Water

SW Total Gal	3,696,000	Acre Ft	11.34
Well A2 Total Gal	0	Acre Ft	0
Well D2 Total Gal	1,487,000	Acre Ft	4.56

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<b>Total Gal Produced</b>	5,183,000	Acre Ft	15.90
<b>Gal / Day Avg</b>	172,767	Acre Ft	0.53
<b>Excess credit / deficit</b>			
<b>1 - 30 Apr</b>	0	Acre Ft	0
<b>Income</b>			
Water Revenue	43,901.19		
Late Charges	1,785.00		
	<u>\$45,686.19</u>		
<b>Expenditure</b>			
Water Admin	\$22,471.58		
Water Operations	14,374.75		
	<u>\$36,846.33</u>		
<b>Water Cap</b>			
Income	2,562.00		
Expenditures	15,257.05		
	<u>-12,695.05</u>		

Our surface treatment plant continues to have problems. The second filter in our water treatment plant is not operating. This severely limits our ability to produce water from our surface treatment plant. This causes us to depend on our wells. Production of this water is costly because of the electricity required to raise the water from our deep wells.

I attended two meetings with the state water engineer's office. We are now requiring us to release an amount of water equivalent to the evaporation loss from the reservoir. We are also requiring us to release water to refresh the stream for four hours out of 48 hours when water flow drops below 1 Cubic Foot per Second (CFS). We have a new accounting spreadsheet and are trying to assess how this will affect our water supply. New infrastructure will be required to accomplish this. As of this morning the stream flow was 13 CFS.

I attended a regular meeting of the PPRWA and a work meeting both meetings discussed the Colorado Springs Southern delivery system and how it will affect the Tri Lakes area. They are also discussing an area conservation plan. We are the only member of this group that is not limiting water use. The next meeting will be held in the new Monument town hall 20 April 2009 at 8:30AM.

I attended the February Fountain Creek Watershed meeting. The sand and gravel plant to the technical advisory group that had been used in the past for their input. A new Technical Advisory Group and the Citizens Advisory group are being discussed. Since SB141 has been signed all the members of the governing board will need to be reappointed as Directors. The next meeting will be 29 April 2009 at 10:00 AM in the Fountain town hall.

Clerk Gray stated that \$10,000 of the Capital Improvement expenses will be offset by the mini grant the town was awarded.

**Trustee Reynolds – Police**

- Officer Donner applied for a grant to assist the agency with obtaining updated video equipment for the patrol vehicles.
- The Department successfully completed the Click It or Ticket night campaign for the month of April. We have applied for another Click It or Ticket grant for the month of May.
- Eight bicycles kept at the Police Department as found property or evidence were donated to an individual in Colorado Springs who refurbishes used bicycles and donates them to needy children.

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- Our officers were invited to participate in Colorado Law Enforcement Officer Memorial to take place in May. At least one officer will be representing the Palmer Lake Police Department for the event to take place at America the Beautiful Park.
- The Police Department is on budget.

Staff: Clerk Gray

Attended the following meetings:

PPRWA

CDAB

Fireworks

Regular meeting

Met with Carol DeBlois and Tri-lakes printing for the booklet

Fire Department

Several citizen requested meetings

Oversaw the cleaning of the police department basement.

Setting up a schedule for the gutters on all buildings to be serviced on a regular basis.

Researched information for Harvey Curtis to send the letter regarding the lake on to the state.

Completed the cost projection for the filter plant loan

Closed April's financial books – copy of payables and status report has been distributed

And normal business as usual.

Item #5: Blake Chambers – Presentation of Eagle Scout Project – Troop 17

Blake gave a summary of his project that consisted of refurbishing the benches in Centennial Park. The benches look great. He presented the town with a check in the amount of \$25.03 which represents dollars left over from the project.

Item #6: Palmer Lake Sports Riders Agreement

The Sports Riders have been renting the old dump site for at least 25 years. They offer a percentage of available memberships to Palmer Lake residents.

TRUSTEE STAFFORD MADE A MOTION TO APPROVE THE PALMER LAKE SPORTS RIDERS 2009 AGREEMENT, SECONDED BY TRUSTEE REYNOLDS. MOTION CARRIED UNANIMOUSLY.

Item #7: Resolution 1 – 2009 – Adopting by Reference the Colorado Model Municipal Records Retention Schedule

The actual retention schedule was available to review this item will be tabled to next month.

TRUSTEE BRISTOL MADE A MOTION TO TABLE RESOLUTION 1 -2009 UNTIL THE JUNE MEETING, SECONDED BY TRUSTEE STAFFORD. MOTION CARRIED UNANIMOUSLY.

Item #8: Public Input

Aaron Horn, representing Sara Ridley, Custom Welding, stated that Sara is attempting to sell one of two buildings that are located on one lot.

Options: Rezone to an industrial condo zone or replat. The town currently does not have an industrial condo zone. Mayor Cressman charged Planning Commission with looking into this issue.

The new business attempting to relocate is in the business of granite work. The building is serviced by a 2" water main and is on a septic system.

Issues: Can the septic system handle the water usage?

Response: Yes, they use a recycling system.

Issues: Noise and Dust Control

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Response: Will not be an issue. The work is all conducted indoors with noise and dust control being managed.

Aaron will forward to the town office Colorado Springs ordinances pertaining to Industrial Condo zoning.

Cyndee Henson, DOW representative, has new handouts to offer the town.

Jeff Hulsman asked what was the status of the SR2S budget. Bob Radosevich will give the information to Trustee Jack to post on his website.

Office Hours – Trustee Bristol stated that council had not discussed this issue yet.

Audit – Trustee Jack has been charged with defining the perimeters of the audit. Mr. Hulsman recommended putting the audit out to bid. Mayor Cressman stated he would speak with Trustee Jack regarding this issue.

TRUSTEE STAFFORD MADE A MOTION TO ADJOURN AT 8:14 PM, SECONDED BY TRUSTEE COLEMAN. MOTION CARRIED UNANIMOUSLY.

Approved as written or amended this 11<sup>th</sup> day of May, 2009.

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John Cressman, Mayor

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Della Gray, Town Clerk