

RECORD OF PROCEEDINGS

AUGUST 14, 2008

The Palmer Lake Town Council meeting was called to order by Mayor Cressman at 7:03 p.m., August 14, 2008.

Attendees: Trustees: Mayor Cressman
Bristol
Coleman
Jack
McDonald
Stafford
Reynolds
Attorney: Gaddis
Audience: 12

Pledge of Alliance: Mayor Cressman

September Planning Commission Liaison – Trustee Stafford (September 10 and 17)
October Planning Commission Liaison – Trustee Reynolds (October 8 and 15)
November Planning Commission Liaison – Mayor Cressman (November 12 and 19)

Item #2: Approval of Agenda

TRUSTEE STAFFORD MADE A MOTION TO APPROVE THE AGENDA, SECONDED BY TRUSTEE COLEMAN. MOTION CARRIED UNANIMOUSLY.

Item #3: Consent Items:

- a. Approval of Minutes – July 10, 2008
- b. Payment\Ratification of Bills – July 2008

TRUSTEE JACK MADE A MOTION TO APPROVE THE CONSENT ITEMS, SECONDED BY TRUSTEE BRISTOL. MOTION CARRIED UNANIMOUSLY.

Item #4: Slideshow Presentation – Community Wildfire Prevention Plan
Keith Worley\John Chapman

Mr. Worley stated that the fire department and town office had been working on the plan for several months. This is a draft presentation with the final product to be presented to council for approval on September 11, 2008. Once the town approves the plan, there may be federal grants available to the town and citizens, depending on availability of funds. There will also a 2009 tax break for citizens for fire mitigation if the plan is approved.

Item #5: Committee Reports

Mayor Cressman – Mayor's Report

Mayor Cressman stated he attended the monthly PPACG meeting. Very little pertained to the Town of Palmer Lake. Bill McDonald and Chris Amenson also attended and spoke to the council regarding FRERC and the proposed oil and gas drilling restrictions.

Mayor Cressman also reported that the town's revenues are down.

Trustees Bristol and McDonald – Parks and EDC

EDC – Both met to discuss some strategies. We agreed to try to have ongoing open discussions with all of the committees and the Town.

We also discussed introducing ourselves to the businesses at some point in the near future.

August 9th we met with Susan Miner, former EDC Commissioner at which time she gave us all of the information she had and a briefing on the projects she has been working on.

We met with the Mayor, Della and Bob to discuss the issues that we need to address and have knowledge about now. Of most concern is the Sidewalk Grant and its status, the upcoming meeting with the water attorney and the ATL Committee to see how to proceed.

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Parks – Phillip just got back from fighting fires in California and is now working on a volleyball court near the parking lot on Highway 105 side of the lake. The sand was donated so our cost is minimal.

Work on the tennis courts is still ongoing.

Trustee Bristol also met with Trustee Jack to discuss putting in a detention pond in Glen Park to catch the runoff from the Walnut Avenue area.

Trustee Coleman – Fire

2008 CALLS:

	<u>MTD</u>	<u>YTD</u>
Medical Calls	18	77
Fire Calls	1	32
Wildland Fire Calls	13	36
Traffic Accidents	3	10
Public Assist	1	12
Public Contact	3	10
Other	4	29
Total Calls	43	206
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Mutual aid rendered to other fire departments	11	58
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1. **PLVFD Calls:** As of 07/31/08, the PLVFD responded to 206 calls including public contacts, as outlined above. During the same period in 2007, we responded to 165 calls. This is an increase of **25%** YTD.
2. **California fires:** PLVFD Fire Chief Phillip Beckman and Firefighters Kevin LaBella, Peter Wolf, and Matt Maier were dispatched to California to assist with multiple wildland fires.
3. **PLVFD Firefighter Greg Lokken** became certified by the State of Colorado as Fire Instructor I.
4. **PLVFD Fire Academy:** The Fire Academy will begin in the fall for new and existing members who wish to become certified as Firefighter I, Hazmat Operations and Driver/Operators.
5. **Reminder to all Palmer Lake Residents:** There is a continuing fire ban within the Town Limits of Palmer Lake and the Palmer Lake Watershed. Open fires are not permitted – this includes campfires, and all open fires and charcoal grills in public places. Attended home charcoal, propane and natural gas grills are permitted. Fire danger is extreme and this ordinance will be enforced.
6. **Community Wildfire Protection Plan:** Dove Creek Enterprises is scheduled to bring “The Masticator” to Palmer Lake the week of August 25th for those residents who signed up to help mitigate fire danger on their properties.
7. **Independence Day Celebrations:** The PLVFD participated in the parade in Monument and were on lookout for wildland fires during the fireworks presentation.
8. **Estemere Tour:** PLVFD members assisted at the Estemere on July 26th by selling refreshments.
9. **70th Anniversary Celebration:** The PLVFD is celebrating its 70th anniversary of service to Palmer Lake residents in 2008. A Hawaiian-style community pig roast and pot luck is scheduled for Sunday, August 17th at The DEPOT from 12:00 noon to

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5:00pm. There will be prizes, a live band, horseshoe and volleyball tournaments, and a chance to dunk your favorite Palmer Lake firefighter. Bring your best side dish or dessert and a chair.

REMINDERS: ***Place house numbers so they are visible from the street.***

For a \$20 donation, the PLVFD will install address signs for Palmer Lake residents. Call 481-2902 for appointment.

Trustee Jack – Roads

- Purchased 6 new tires on the F-550 after a blow out. We also found some damage to the front end. Total repair – approx. \$1,600.00. Also repaired electrical problems with Chevy ¾ ton.
- Dan worked with Water Dept to repair road damage around water valves on South Valley.
- Flushed several culverts around Town.
- Applied 5,000 gallons of dust suppressant.
- Installed 3 culverts on Old Carriage Road. We then placed approx. 3,500 tons of millings on Old Carriage, Valley Crescent and the top portion of Greeley. You will notice that the entire pile in the Town parking lot has been removed and that we began at the pile at Tim Shank’s property.
- With the invaluable assistance of the entire Water Dept., (Steve, Jeremie, Austin) we removed 80’ of plugged 24” steel culvert and installed 80’ of 36” poly culvert at the intersection of Walnut & Crescent. Steve Orcutt designed a concrete drop inlet and ditch running up the street to Chautauqua St. Steve also built a steel grate for the top of the drop inlet. The cost of this project was estimated at \$14,000.00. Final costs (all bills not in) should be within that \$\$ amount.

Trustee Jack is considering asking IREA to turn off the streetlights on a trial basis. The public will be notified before this action is taken.

Phase I of the Sidewalk Grant will be from Hwy 105 up Pie Corner to Upper Glenway to the school and back down Glenway to Pie Corner. Public meetings will be held to inform the citizens affected by the sidewalks as soon as the final engineering drawings have been received. The pouring of concrete should take place in the Spring of 2009.

All the roads at the entire east end of town have been milled and sealed.

Trustee Stafford – Water

SW Total Gal	4,337,000	Acre Ft	13.31
Well A2 Total Gal	6,278,000	Acre Ft	19.26
Well D2 Total Gal	0	Acre Ft	0
Total Gal Produced	10,615,000	Acre Ft	32.57

Gal / Day Avg	342,419	Acre Ft	1.05
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Excess credit / deficit

1 – 31 July	0	Acre Ft	0
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Income

Water Revenue	48901.00
Late Charges	1230.00
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	\$50,131.00
Expenditure	
Water Admin	26881.50
Water Operations	23241.25
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	\$50,122.75

Water Cap Income	0
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Expenditures	3006.85
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	-\$3,006.85
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Water requirements are at a record level this month. We used 1.05 acre feet of water per day. Last year we used 0.87 acre feet of water per day. The bulk of our water was produced from our A2 well. We are still out of priority for surface water. The surface water plant is having problems producing water with an acceptable Turbidity (Clarity). Our plant was designed to produce water with a Turbidity of 1.0 NTU. Today the specification is 0.3 NTU. The plant, with special attention, has been able to produce acceptable water. This month our turbidity has increased. This may indicate that our filter media is wearing out. A rough estimate for the replacement of this filter media is \$200,000. Mr. Orcutt and our engineering group are looking for an answer to these challenges.

Trustee Reynolds – Police

- ❖ 4th of July celebration. (Under Town Staff, the town clerk will be presenting an overview of what the town's expenditures were in supporting the 2008 4th of July celebration)
- ❖ New Reporting System – The contract has not been reviewed by Attorney Gaddis at this time. Council asked Chief Ferrin to ask them to include a paragraph, in the event we cancel the contract, requiring them to produce the data in a user friendly form.
- ❖ Lap Top computers for mobile Dispatch – Chief Ferrin stated he had received the letter from E-911 giving the town permission to use their software.
- ❖ Personnel – Caleb Vance has left the department to take a job with the District Attorney's office. The position will need to be filled using part-time personnel at this time until a replaced is authorized.

Bob Miner – Fountain Creek Watershed

Bob stated that Gary Barber, on behalf of the Fountain Creek Visionary, would be giving a presentation at the August 18 meeting of the PPRWA. The presentation would include the Visionary Group, The Fountain Creek Study (the town bridges are now included) and an overview of the Watershed Authority.

Break – 8:20 to 8:50

Jeff Hulsmann – Fireworks – No Report

Jeff Hulsmann – Awake the Lake

Mayor Cressman stated he was waiting for the survey to be done before he drafted the letter to the railroad regarding the culvert at the north end of the lake.

Staff: Clerk Gray

Clerk Gray reported that the total of out-of-pocket money and in-kind services to support the 4th of July celebration came to \$17,000 plus. Out-of-pocket Police - \$2028, Parks -\$1075, Roads\Admin - \$2965, signs and misc - \$2140 = totaling \$8208. In-kind equipment usage - \$5800 and In-kind fire personnel - \$3285.

Item #6: Approval of Board of Adjustment Members

Eddie Kinney – two years

Bob Miner – two years

Doug Wilson – two years

Gary Coleman – one year (Council representative)

David Cooper – one year (Planning Commission representative)

Kurt Ehrhardt - Alternate

TRUSTEE McDONALD MADE A MOTION TO APPROVE THE APPOINTMENT OF THE BOARD OF ADJUSTMENT MEMBERS AS PRESENTED, SECONDED BY TRUSTEE STAFFORD. MOTION CARRIED UNANIMOUSLY.

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Item #7: Sign Request – Inn @ Palmer Divide\Mozaic and Sertoma
Eddie Kinney requested the Sertoma sign be added to the small, green Inn and Mozaic sign.

TRUSTEE BRISTOL MADE A MOTION TO APPROVE THE ADDITION OF THE SERTOMA SIGN TO THE EXISTING SIGN, WITH THE PROVISION THAT THE SERTOMA SIGN MAY BE PLACED WITHOUT THE INN @ PALMER DIVIDE AND MOZAIC SIGN ATTACHED UNTIL SUCH TIME AS THE ILLEGAL SIGN TO THE SOUTH HAS BEEN REMOVED, SECONDED BY TRUSTEE COLEMAN. MOTION CARRIED UNANIMOUSLY.

Item #8: Sign Request – PinZ had been removed after the agenda was circulated but before the beginning of the meeting.

Item #9: Sign Request – Villa Décor
Stephen Ellison presented the request and stated that it is in the developments Declaration that each unit is responsible for contacting the town before placing additional signs.

TRUSTEE McDONALD MADE A MOTION TO APPROVE THE SIGN REQUEST FOR VILLA DÉCOR, SECONDED BY TRUSTEE STAFFORD. MOTION CARRIED UNANIMOUSLY.

Item #10: Business License Request – Armory Parts Exchange
Jeff Selvig stated that the 320 Highway 105 location was strictly a warehouse. The business is internet based. There is no manufacturing taking place and the with items for sale no firearms could be constructed. The 84 Highway 105, Unit B is where their actual office is located. They have been in business in Colorado Springs for approximately 4 years and just moved to Palmer Lake.

Attorney Gaddis stated that the property is located in an RA Zone, but since the building has previously been being used for warehousing it is considered a pre-existing, non-conforming use.

Trustee Bristol asked if the police had the right to enter the building at anytime to oversee what was actually happening. Attorney Gaddis responded yes.

It was recommended that the police be made aware when a delivery was to be made since the entrance is off of Highway 105.

TRUSTEE McDONALD MADE A MOTION TO APPROVE THE BUSINESS LICENSE FOR ARMORY PARTS EXCHANGE, SECONDED BY TRUSTEE COLEMAN. MOTION CARRIED UNANIMOUSLY.

Item #11: Public Input - None

TRUSTEE McDONALD MADE A MOTION TO ADJOURN AT 9:22 PM, SECONDED BY TRUSTEE COLEMAN. MOTION CARRIED UNANIMOUSLY.

Approved as written or amended this 11th day of September, 2008.

John Cressman, Mayor

Della Gray, Town Clerk