

RECORD OF PROCEEDINGS

SEPTEMBER 11, 2008

DRAFT

The Palmer Lake Town Council meeting was called to order by Mayor Cressman at 7:06 p.m., September 11, 2008.

Attendees: Trustees: Mayor Cressman
Bristol
Coleman
Jack
McDonald
Stafford
Reynolds
Attorney: Gaddis
Audience: 21

Pledge of Alliance: Trustee Bristol

October Planning Commission Liaison – Trustee Reynolds (No meeting)
November Planning Commission Liaison – Mayor Cressman (November 12 and 19)
December Planning Commission Liaison – Trustee Bristol (December 10 and 17)

Item #2: Approval of Agenda

TRUSTEE STAFFORD MADE A MOTION TO APPROVE THE AGENDA, SECONDED BY TRUSTEE MCDONALD. MOTION CARRIED UNANIMOUSLY.

Item #3: Consent Items:

- a. Approval of Minutes – August 14, 2008
- b. Approval of Minutes – August 26, 2008
- c. Payment/Ratification of Bills – August 2008

Trustee Jack asked that the minutes of the August 14 meeting be amended to read, ‘a request was made to the office staff for the mapping of the street lights’.

TRUSTEE JACK MADE A MOTION TO APPROVE THE CONSENT ITEMS, WITH THE AMENDMENT TO THE AUGUST 14 MINUTES, SECONDED BY TRUSTEE STAFFORD. MOTION CARRIED UNANIMOUSLY.

Item #4: Slideshow Presentation – Community Wildfire Prevention Plan
Keith Worley\John Chapman

Mr. Worley did not present the slideshow as it was basically the same as the one shown in August. He stated that the fire department and town office had been working on the plan for several months. This is a final\draft presentation that is currently being presented to council for approval. Once the town approves the plan, there may be federal grants available to the town and citizens, depending on availability of funds. There will also a 2009 tax break for citizens for fire mitigation if the plan is approved.

Item #5: Adoption of Community Wildfire Protection Plan

TRUSTEE STAFFORD MADE A MOTION TO ADOPT THE DRAFT PLAN OF THE COMMUNITY WILDFIRE PROTECTION PLAN, SECONDED BY TRUSTEE COLEMAN. MOTION CARRIED UNANIMOUSLY.

Item #6: Slideshow Presentation – Colorado Springs Chamber of Commerce –
Citizens for Effective Government Group
Regarding Safer Community Ballot Initiative

El Paso County Commissioner Sallie Clark spoke on behalf of the Safer Initiative. Commissioner Williams was not available for this meeting.

The Safer Initiative calls for a one-cent sales tax increase for the entire El Paso County.

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The monies will be earmarked for Public Safety and Health purposes.
The taxes will be collected by El Paso County and sent to out to all entities.
The town’s share will be approximately \$147,000, as projected.
A copy of the ballot language is available in the town office upon request.

Questions were raised:

Regarding if the County has considered consolidating dispatch with the City of Colorado Springs? Yes, this is open to discussion.

Regarding the consolidation of the Emergency Management Centers? Yes, this is open to discussion.

What are the monies to be used for? Police, fire and any other health related issues.

Commissioner Clark indicated she would forward a copy of the resolution they are asking council to consider.

Item #7: Committee Reports
Mayor Cressman – Mayor’s Report

Mayor Cressman stated he attended the monthly PPACG meeting. Commissioner Williams gave a similar presentation as that given by Commissioner Clark. This is an issue that needs to have public input before council takes any action.

Trustees Bristol and McDonald – Parks and EDC
EDC – Both are attempting to set a time to introduce themselves and to meet with the standing committees.

Parks – Work on the tennis courts is still ongoing, as is the discussion of putting in a detention pond in Glen Park to catch the runoff from the Walnut Avenue area.

It is still being determined if the tree at Centennial Park parking lot should be removed or an attempt should be made to rescue it.

Trustee Coleman – Fire

2008 CALLS:

	<u>MTD</u>	<u>YTD</u>
Medical Calls	9	86
Fire Calls	3	35
Wildland Fire Calls	3	39
Traffic Accidents	1	11
Public Assist	4	16
Public Contact	0	10
Other	4	33
Total Calls	24	230
	===	=====
Mutual aid rendered to other fire departments	8	66
	===	=====

1. **Community Wildfire Protection Plan:** Dove Creek Enterprises brought the “Masticator” to Palmer Lake to help mitigate fire danger on the properties of some residents. “Before & After” pictures are available to view at the Fire Station.
2. **70th Anniversary Celebration:** The PLVFD celebrated 70 years of service at a community pig roast on August 17th. Thanks to Alicia Gatti of The Depot, and all residents who turned out for the celebration.

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3. **The Tri-Lakes Women’s Club** presented the PLVFD with a check representing the 2008 grant award. With this grant, the PLVFD was able to purchase 2 Ice Rescue Suits, 2 Rescue Vests and 1 Throw Bag.
4. **Penrose Hospital’s “Flight For Life” Team** provided the PLVFD with a barbecue dinner on August 20th in conjunction with their annual training. The helicopter was unable to land due to inclement weather.
5. **Fire Hydrants newly painted!**: Jacob Timby, son of PLVFD Firefighter Rod Timby, painted all fire hydrants in town over the summer. Many thanks to Jacob for helping with this important task.
6. **PLVFD’s Annual Open House** will be held Saturday, October 4th at the Fire Station, 12 Valley Crescent. All residents are encouraged to come meet your Palmer Lake firefighters, see the trucks and equipment, and enjoy some refreshments.
7. **Colorado Rockies Firefighter Appreciation Night** will take place Friday, September 12th at Coors Field. Several PLVFD Firefighters will be in attendance. A portion of the ticket proceeds will go to the Colorado Fallen Firefighters Foundation. The CFFF provides support and higher education scholarship opportunities to families of Colorado firefighters who died in the line-of-duty.

REMINDERS: ***Place house numbers so they are visible from the street.***

Trustee Reynolds presented a certificate to Jacob Timby for his summer project painting all of the fire hydrants in town. This was a good example of a young person fulfilling his civic duty.

Trustee Coleman presented former Trustee\Mayor Pro-tem, Richard Allen a plaque with a train. Trustee Coleman also thanked Richard for his time and effort will on the Town Council.

Trustee Jack – Roads

Road Report – September ‘08

- We used the entire 12,000 tons of millings we received from the I-25 project. The roads that were milled are as follows: County Line Road, Circle Road (aka Frontier Lane), S. Circle Dr., Meadow Lane, Hillview, Old Carriage, Valley Crescent, Upper Greeley, Rocky Ford, Trinidad, Romoca Ln., Sterling, and the southern side of Hilltop. Most of these roads were sealed in the early mornings to allow the sealant to set before traffic. “Fresh Oil” signs were placed on every road that was sealed. With this project, we upgraded approximately 2.5 miles of gravel roads. Final costs are still being tallied.
- Bladed / ditched roads. Used the last of the Mag Chloride.
- Painted stripes @ - Spring St./Hwy 105 intersection – Greeley curve – County Line Road curve
- We are beginning our “winter prep” on the roads and equipment.

Trustee Stafford – Water

2008 August Water Report - Max E. Stafford.

SW Total Gal	3,814,000	Acre Ft	11.7
Well A2 Total Gal	4,582,000	Acre Ft	14.06
Well D2 Total Gal	0	Acre Ft	0
Total Gal Produced	8,396,000	Acre Ft	25.76
Gal / Day Avg	270,839	Acre Ft	0.83

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Excess credit / deficit

1 - 31 August	0	Acre Ft	0
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Income

Water Revenue	55178.83
Late Charges	1380.00
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	\$56,558.83

Expenditure

Water Admin	24674.33
Water Operations	24580.07
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	\$49,254.40

Water Cap

Income	10000.00
Expenditures	497.22
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	\$9,502.78

We used 0.87 in August per day verses 1.05 in July. . The surface water plant is still producing some water. Since we have been out of priority, and we only have two working filters we are doing as much as possible with the surface water plant. The two filters that are still working are the same age as the ones that have failed, and could fail at any time. Mr. Orcutt is still researching replacement parts to repair our ailing water treatment plant. The existing parts are not available and cannot be rebuilt. The filter media has been in use for nine years and will need to be replaced. As a guess replacement of the valves and associated filter media it will cost a minimum of \$200K. This is not a firm estimate since there may be additional problems may be found when the system is opened and of the cost of the filter media is an estimate not a firm quote.

We have received an estimate of \$1,927,145.00 to update our surface water plant from a media filter system to a micro filter system. This would increase the quality and quantity of the surface water treatment plant to current standards and requirements. Plans for this update would require state engineering approval. This process could take up to a year before we could start. Additional time would be needed to complete the actual construction.

Trustee Reynolds – Police

- ❖ **New Reporting System update.** A tentative decision was made to go with Spireline. A contract was provided to us. Since that time, Spireline has had to make changes in dates in order to comply with the services they said they could provide. Upon notification to Eforce (the reporting system that Monument uses). I was given the attached proposal that may be a better deal in the long run for our community. (cost and product) At this time I am leaning toward saving the money and changing companies. Discussion with the
- ❖ **Buy top computers for mobile Dispatch.** I am meeting with computer techs tomorrow to start the process to get our computers working with the Sheriff's department mobile dispatch. Yesterday, our department also received a gift of two surplus Panasonic laptop computers from the regional building office. I am in the process of evaluating this equipment to see how it
- ❖ **Hazmat suits and masks.** We recently received hazmat suits and breathing masks from a grant from the Office of Homeland Security. We kept one mask and suit at the Police Department and delivered the others to the Palmer Lake Fire Department for use in the event a hazmat response is required.
- ❖ **Vacant position.** Due to recent revenue shortfalls, a decision has been made to temporarily fill the patrol vacancy position with part time help until we can recoup the savings to the town by not filling this position.
- ❖ **Potential New Vacancy.** I have been tentatively notified that Officer Joe Lundy will be leaving us next month. Joe has received and accepted an offer of conditional employment by the Monument Police Department. Monument is presently conducting backgrounds and performing the tests on Joe. His tentative start date is October 15, 2008. We will be looking for a new officer as soon as his resignation

Bob Miner – Fountain Creek Watershed

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Bob stated he still does not have the final study of the Fountain Creek Watershed. He will give the town a copy when he receives it.

The Fountain Creek Visionary Committee will be heard by the State regarding it becoming a Special District.

Jeff Hulsmann – Fireworks

Jeff reported that he is still attempting to schedule a wrap-up meeting and will let the town office know when it is scheduled so it can be posted. All trustees are welcome to attend. He stated that he would be stepping away from the committee and hopes that new people will come forward to carry on the work of the committee.

Jeff Hulsmann – Awake the Lake

Jeff stated that the special meeting with representatives from the town, town's attorney and the ATL members went very well.

Staff: Clerk Gray

Clerk Gray stated that along with the Fire Department's Open House and the Bike Rodeo, both scheduled for Saturday, October 4, flu shots will be available at the town office and that the Palmer Lake Little Art Group's annual sale will be held October 4th and 5th in the town hall.

All trustees are encouraged to attend the Walk\Bike to School Day, October 8. It should be a very surprising event.

Item #8: Proclamation – Walk\Bike to School

Mayor Cressman proclaimed the month of October as Walk\Bike to School month and October 8 as Walk\Bike to School Day.

Item #9: Tri-Lakes Senior Citizens Program – Chuck Roberts

Chuck Roberts reported on the status of the program, including programming and financial information.

A question was raised as to how much Monument contributed to the center in the previous year. Chuck reported they had contributed \$1,500.

The money to be released to the center comes from the donation made by Lucinda Owens and will not effect the town's general fund budget.

TRUSTEE JACK MADE A MOTION TO RELEASE THE 2ND PHASE TO THE TRI-LAKES CENTER PROGRAM IN THE AMOUNT OF \$10,000, SECONDED BY TRUSTEE STAFFORD. MOTION CARRIED UNANIMOUSLY. (TRUSTEE McDONALD ABSTAINED CITING A CONFLICT OF INTEREST)

Item #10: Ordinance 4 -2008 – Adopting a new Chapter 10-25 – Commercial Vehicles
Officer Donner has trained with the State. In order for the town to receive revenue by citing violations into our Municipal Court, it will be necessary for the town to adopt this ordinance.

TRUSTEE McDONALD MADE A MOTION TO APPROVE ORDINANCE 4 - 2008, SECONDED BY TRUSTEE BRISTOL. MOTION CARRIED UNANIMOUSLY.

Item #11: Public Input

Ben Dalrymple – 278 Walnut – asked why the project on Walnut had not been completed and why the grate was removed from the drop box culvert?

Trustee Jack and Bob Radosevich responded that the project was still on the schedule to be completed, that it would take time and that the grate was removed due to it being plugged with pine needles. The detention pond at Glen Park is still to be done. The roads department is working as hard as they can to accommodate as many citizens with problems as they can.

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Mayor Cressman stated that the roads department is making good progress and they will make a commitment to work as diligently as they can. They cannot give an exact date as to when the project will be completed.

TRUSTEE McDONALD MADE A MOTION TO ADJOURN AT 10:03 PM, SECONDED BY TRUSTEE JACK. MOTION CARRIED UNANIMOUSLY.

Approved as written or amended this 9th day of October, 2008.

John Cressman, Mayor

Della Gray, Town Clerk